



1% for OPEN SPACE
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1% for OPEN SPACE AGREEMENT

Date: _____

Business Name: _____ Owner's Name: _____
 Mailing Address: _____ Physical Address: _____

 Phone Number: _____ Cell Phone: _____ Fax: _____
 Email Address: _____ Website: _____

SET-UP: Payment Schedule:

- Monthly
- Quarterly
- Seasonally
- Other. Please explain _____

I currently use:

- Cash Register
- Computer
- Other. Please explain _____

My accounting program is: _____ My accountants name and contact information is (please indicate if you do your own books): _____

I am collecting on:

- All products and services
- Products only
- Services only
- Other. Please describe _____

My collections are:

- 1% of all sales
- Predetermined amount. This amount is _____
- Personal donation. This amount is _____

I would like:

- Remittance envelopes
- Fact Sheet for Employees
- Sample Invoice
- Free bookkeeping assistance
- Brochures
- Board member contact
- Like business contact
- Assistance with wording and verbiage on website, brochure, flyers, invoices, forms and other media. Please explain: _____
- Customer Information Sheet
- Personalized Customer Letter

For my required two signs I request (please indicate number needed):

_____ 4 x 9 (Brochure or rack card style) _____ 7 x 10 (Large sheet of paper style) _____ 4 x 5 (Postcard style)

Please tell us why you feel it is important to sign your business up with 1% for Open Space. Please note: We will use this quote for ad promotions for your business as well as post it on our website and include in other media materials for 1%.

TERMS:

_____ I agree to remit funds no later than 30 days after the month or quarter has finished.

_____ I agree to openly advertise my business' participation in the 1% for Open Space Program so that customers/clients are aware they can choose not to participate.

- I will post a sign in at least two of the following locations:
 - Window
 - Door
 - Cash Register
 - Menu
 - Other. Please explain: _____

I will provide notification of my participation through invoicing.

_____ I understand that funds collected north of Almont will be dispersed for preservation of open space north of Almont, and that funds collected south of Almont will be utilized south of Almont.

_____ I acknowledge that I am acting as a trustee on behalf of 1% for Open Space, Inc., and that I have an obligation to remit the funds collected at my business according to the payment schedule selected above.

_____ If my payment lapses six months or more, my business will be taken off the ad until full payment has been made. Once I have made my payments, I will be placed back on the ad. Not paying money due to 1% for Open Space jeopardizes my ability to remain in the program.

_____ I agree that should this business change hands, or if I no longer wish to participate in the program, that I must submit written notice of the change to the 1% for Open Space program.

Signature _____ Date _____